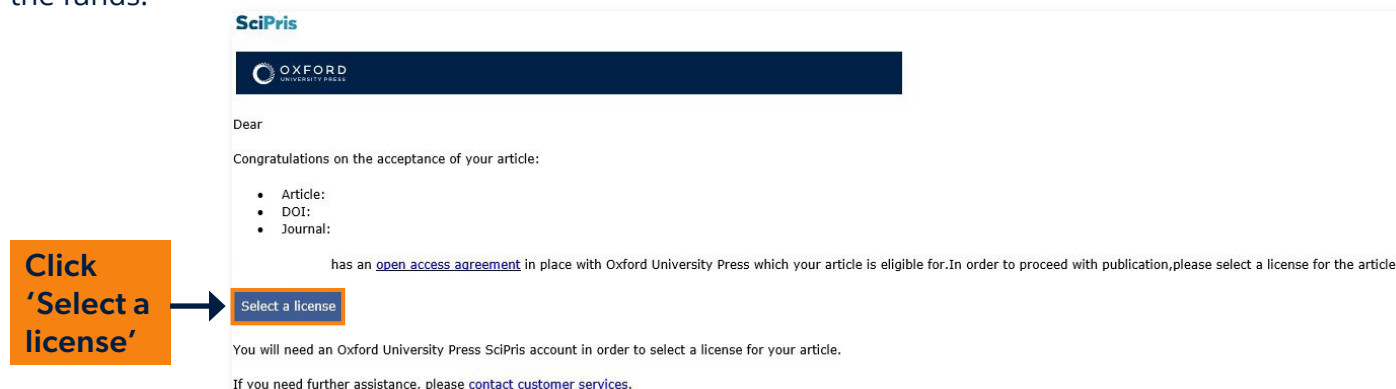


Read & Publish Agreement Author Guide

Watch our
step-by-step
video guide

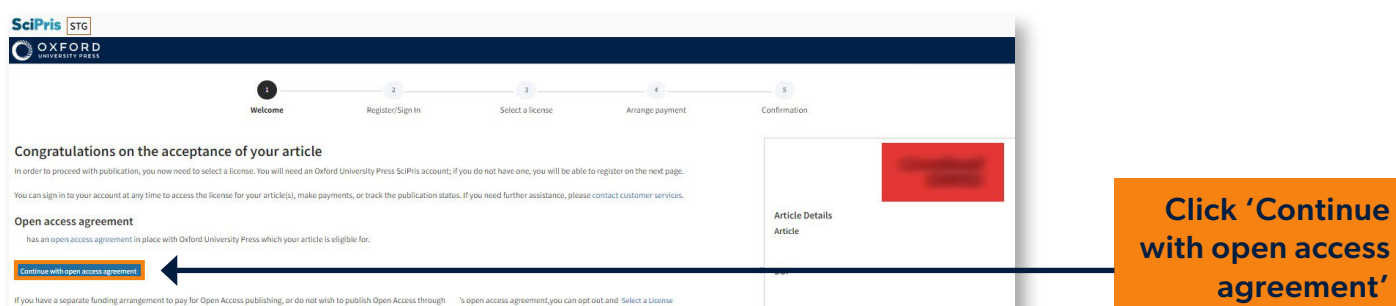
1. Once your article has been peer-reviewed and accepted for publication, you will receive an email which contains a link to the Online Licensing and Payments System, SciPris.

SciPris will check your institutional affiliation and article type to determine if you are eligible to use the funds.



Click 'Select a license'

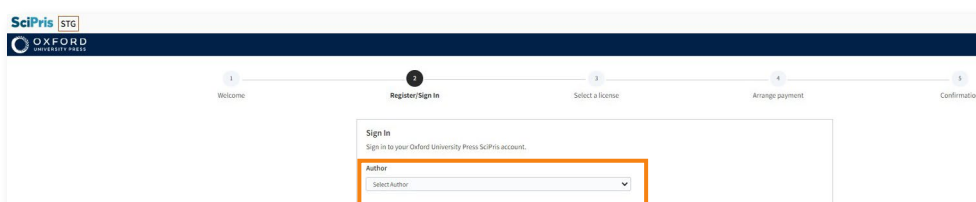
2. Proceed to request use of the Read and Publish Agreement funds.



Click 'Continue with open access agreement'

If you think you are eligible for the agreement but are not presented with this screen, please contact the customer support team via the SciPris platform.

3. Sign in and create an account if you don't have one. (This is not the same system you used to submit your article to the journal.)



4. The license options are displayed. You won't see any prices because you aren't required to make a payment.

The screenshot shows the 'Select a license' step in the SciPris STG workflow. The progress bar at the top indicates the current step is 3, 'Select a license'. The main content area lists several license options, including 'Open Access CC BY License' and 'Open Access CC BY-NC License'. A blue arrow points from an orange callout box to the 'I accept' button. The callout box contains the text 'Select a license and click 'I accept''. The 'I accept' button is highlighted with a blue border.

Select a license and click 'I accept'

5. Send the request for review.

The screenshot shows the 'Arrange payment' step in the SciPris STG workflow. The progress bar at the top indicates the current step is 4, 'Arrange payment'. The main content area contains a 'Submit request' button, which is highlighted with a blue border. The 'Article Details' sidebar on the right shows the article title and DOI.

6. View your dashboard or sign out.

The screenshot shows the 'Confirmation' step in the SciPris STG workflow. The progress bar at the top indicates the current step is 5, 'Confirmation'. The main content area displays a confirmation message: 'Your request for payment has been sent'. A blue arrow points from an orange callout box to the 'Sign out' button. The callout box contains the text 'Don't forget to sign out'. The 'Sign out' button is highlighted with a blue border.

Don't forget to sign out

academic.oup.com/journals/pages/librarians/read-publish-agreements